

TO: TOWN BOARD SUPERVISORS

FROM: MARY ROSS

Date: May 5th, 2010

RE: Ambulance Director's Report
(April 1st – April 30th)

Town Board Members:

Events during the month of April include:

- As stated in last month's report, the new ambulance arrived on the Island on April 2nd. This month was rather full of measuring, placement and ordering. Placement of equipment from #507 into #509 in both interior and exterior compartments was quite time consuming – trying to keep it in similar spots to make it easier for all, but compartment locations and sizes made this quite a challenge. The mobile radios and antennas were installed, mounts for equipment (both new and old) were installed, storage bins purchased, and hardwiring done.
I wrote cheat sheets for crew for the front panel switches in the driver's area and the panel switches in the patient compartment. It was agreed at our 4/14 training meeting that each member would take the time to systematically orient themselves on the operation of the rig and sign off to this effect. It is also up to each member to familiarize themselves with the location of equipment and supplies. I hope to be able to put #509 into service by the middle of May – depending upon when all crew members have signed off on their orientation.
- Part of the ambulance purchase included a new stair chair and patient cot. The stair chair arrived and we trained with it at our refresher class. It is on #509 and will be put into service when #509 is. The patient cot has not arrived yet. I talked to the sales rep and he was hoping it would be delivered by the end of the month, but that didn't happen.
- I completed the State Funding Assistance Program annual application for funds (for FY 2011 (7/1/10 – 6/30/11) and the FY 2009 Expenditure Report (7/1/08-6/31/09).
- All EMT's completed the 30 hour refresher class over 2 weekends this month. It's a very good review, and even better to have it concluded.
- I wrote the on-call schedule for May – October. William Hagen has received his doctor's permission to perform EMT duties and we're glad to have him back. Ben Schram has replaced Larry Hobin as a driver. Going into the "season" we are a service of 10 EMT's and 4 drivers. Each team is made up of 5 EMT's and 2 drivers. Here's to a healthy, injury-free rest of 2010.
- I attended the 4/22 EMS Council meeting at MMC where I picked up the new chapters of the Council's Policies, Procedures and Protocol books. As stated in last month's report, these protocols have been modified and approved in Madison and the changes now printed. It is up to each service director to distribute and go through this manual with their service. Each member has received their book; I haven't figured out the process for reviewing the entire document as yet.
- I ordered expendable supplies as well as a new portable suction unit for #509.
- The DSC sales rep was on the Island for business and we met to go through the new VHF hand-held radios. They made another programming error in these radios and he took all 15 back with him to re-program (again). Luckily, these radios won't be put into service until the emergency services migrate to a VHF system – but it doesn't speak well for their attentiveness in sending equipment out before its been completely checked.

Respectively Submitted,

Mary Ross Ambulance Director